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आज़ादी का
अमृत महोत्सव



भारत 2023 INDIA
वैश्व कृतकर्म
ONE EARTH - ONE FAMILY - ONE FUTURE

सेन्ट्रल कोलफील्ड्स लिमिटेड
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गोपनीय

संदर्भ संख्या :- DTPP/CCL/2023/227

दिनांक: 20.07.23

सेवा में,
मुख्य सतर्कता अधिकारी
सी सी एल, राँची

विषय: Systemic improvement for floating the Manual tender for the works having estimated cost put up to tender up to Rs. 2.00 Lakhs

महोदय,

It is to apprise that a note in respect of above captioned subject has been received by the undersigned on 05.07.23 and the same has been taken up with concerned Deptt. for necessary incorporation in SOP.

However, in light of recent modification in Civil Manual, the SOP under formulation is undergoing a revisit by the concerned Deptt and as appraised will be completed soon.

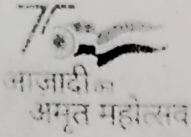
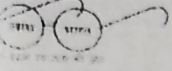
आपके सूचनार्थ प्रेषित।

भवदीय,

(B. Sairam)

Director (T/P&P)

stat/P.O.
TS
24/7



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सं.सं. संख्या.: -DTPP/CCL/2023/232

दिनांक: 26.07.23

Office Order

विषय: Guidelines for Quotation for works having estimating value up to Rs 2.00 lakhs

A guideline was issued vide no. CCL/D(T)P&P/Tender/2022/623 dated 19.07.2022 regarding Manual Quotations for urgent works of estimated value up to Rs 2.00 Lakhs. It has been learnt that a number of Manual quotations/NIQ portraying the works as urgent, have been issued which becomes prone to investigations by external agencies.

Since, The Manual for Civil Engineering Works (MCEW) updated up to May 2023 has been circulated during June 2023 by CIL, the stipulations as per Clause no. 4.00.15 for award of work through Quotation Notice for works of estimated value less than 2.00 lakhs will prevail. Such Quotation Notice will be similar to open tender notice comprising NIQ and BOQ and will be uploaded on CCL website to facilitate interested parties to download the quotation document. The publicity of such quotation Notice will be as per Cl. No. 4.03 of MCEW. The standard NIQ format available in MCEW 2023 Part- II may be used for this purpose.

In this regard, following points must be ensured before going for NIQ for any work:

1. The selection of works falling under the "Urgent" category should be carried out by the user department with careful consideration and accuracy, specifically those works which directly impact mine production and safety as well as works related to health and hygiene.
2. The determination of work as "Urgent work" should be carefully assessed by the Area GM. While approving the proposal, the Area GM must explicitly state on the note that "The work is of an urgent nature and Quotation/NIQ should be pursued".
3. The total value of all the works approved under Urgent work category in an area should not exceed 10% of the annual allocated revenue budget. However, if it becomes necessary and unavoidable to undertake work beyond the prescribed limit, approval from the concerned director may be obtained.
4. Reduction in the number of manual tenders/ NIQ is advisable.

The earlier order issued in this regard vide CCL/D(T)/P&P/Tender/2022/623 Dtd. 19.7.2022 is hereby superseded hence forth.

भवदीय,

(B. Sairam)

Director (T/P&P)

प्रति लिपि:

1. CMD, CCL : For kind Information
2. The Director (T)Oprn., Director(Fin.), Director(Pers.), CVO, CCL
3. All Area GM, CMS GNH, CMS CHR, GM/MRS : For compliance
4. All HODs of CCL HQ : For compliance