

नॉर्दर्न कोलफील्ड्स लिमिटेड
(मिनिरात्र कंपनी)
(कोल इण्डिया लिमिटेड की अनुषंगी कंपनी)



Northern Coalfields Limited
(A Miniratna Company)
(A subsidiary of Coal India Limited)

अधि. स्था. विभाग/Executive Establishment Department



CIN: U10102MP1985GOI003160

An ISO: 9001, ISO: 14001 & OHSAS: 18001 Certified Company

पोस्ट सिंगरौली कोलियरी, जिला- सिंगरौली म.प्र., पिन 486889 Post- Singrauli Colliery, Distt- Singrauli, M.P. PIN-486889

Phone: 07805- 266542, (FAX) 266640 email: gmee.ncl@coalindia.in website : www.nclci.in

No. NCL/SGRL/EE/Notification/Advisor(Envt & Forest)/2022/ 86/ Date : 31.08.2022

NORTHERN COALFIELDS LIMITED

Notification for Engagement of Full Time Advisor (Envt & Forest) in NCL as per CIL's policy for availing services of the retired CMD's/Directors/Sr. Level Executives, etc. as full time/ part time Advisors

Northern Coalfields Limited (A Subsidiary of Coal India Limited) invites applications for engagement of one (01) Full Time Advisor (Envt & Forest) from Retired Indian Forest Service Officer preferably retired as PCCF/APCCF from Central/State government (Retired Indian Forest Service Officer from MP/UP Cadre would be preferable) on fixed tenure basis for an initial period of one year which may be extended upto two years depending upon requirement and satisfactory performance. VRS optees will not be considered.

The eligibility criteria, terms of engagement, pay & allowances, other benefits are mentioned below.

Sl.	Particulars	Description
1.	Name of Post	Full Time Advisor (Envt & Forest)
2.	No. of Posts	01 (One)
3.	Nature of work	As Full Time Advisor (Envt & Forest), services will be utilized for: 1. Liaison with the State Forest Department / State Pollution control boards/ MoEF&CC /NGT etc. in matters related to Forest land clearance and Environment Clearance. 2. Assistance/advice to CMD/Directors/CVO/GMs/HODs as per requirement on day to day basis. 3. He/She shall also be responsible for any other works/jobs that are assigned to him/her as per requirement.
4.	Maximum age limit for eligibility	Not more than 65 years during the Contract period.
5.	Minimum Educational Qualification	Graduate of any discipline.

6.	Minimum Experience	Retired Indian Forest Service Officer preferably retired as PCCF/APCCF from Central/State government. Retired Indian Forest Service Officer from MP/UP Cadre would be preferable.																										
7.	Remuneration and other Benefits	<p>(i) Consolidated monthly compensation/ Honorarium: As per CIL's policy for availing services of the retired CMD's/Directors/Sr. Level Executives, etc. as full time/ part time Advisors (copy attached)</p> <table border="1" data-bbox="526 515 1388 1030"> <thead> <tr> <th>Grade of Retd. Executive & equivalent</th> <th>Compensation /Honorarium (Rs./month)</th> </tr> </thead> <tbody> <tr> <td>Retired Chairman/Directors</td> <td>Rs. 1,50,000/-</td> </tr> <tr> <td>Retired E-9 grade executive</td> <td>Rs. 1,20,000/-</td> </tr> <tr> <td>Retired E-8 grade executive</td> <td>Rs. 1,05,000/-</td> </tr> <tr> <td>Retired E-7 grade executive</td> <td>Rs. 90,000/-</td> </tr> <tr> <td>Retired E-6 grade executive</td> <td>Rs. 75,000/-</td> </tr> <tr> <td>Retired E-5 grade executive</td> <td>Rs. 60,000/-</td> </tr> <tr> <td>Retired E-4 grade executive</td> <td>Rs. 52,500/-</td> </tr> <tr> <td>Retired E-3 grade executive</td> <td>Rs. 45,000/-</td> </tr> <tr> <td>Retired E-2 grade executive</td> <td>Rs. 37,500/-</td> </tr> </tbody> </table> <p>The honorarium will be fixed on the basis of their last drawn pay scale and matching it to the equivalent grade of CIL.</p> <p>ii) Conveyance charges: Company shall provide conveyance for Full-time Advisors as per availability. However, where conveyance is not provided, they shall be eligible for 5% of consolidated pay per month as conveyance charge.</p> <p>iii) Accommodation Facility: Suitable company's accommodation shall be provided on availability. However, if company's accommodation is not available, a consolidated amount will be paid as under:</p> <table border="1" data-bbox="526 1612 1388 1803"> <thead> <tr> <th>For X Class Cities</th> <th>For Y Class Cities</th> <th>For Z Class Cities</th> </tr> </thead> <tbody> <tr> <td>24% of Consolidated Pay per month</td> <td>16% of Consolidated Pay per month</td> <td>8 % of Consolidated Pay per month</td> </tr> </tbody> </table> <p>iv) Re-imbusement for Mobile Telephones: Re-imbusement for the use of mobile telephones based on the actual bills or ₹750/- per month whichever is less.</p> <p>v) Medical: All executives of CIL covered under the Post Retiral Medical Benefits Scheme will continue to be governed by the said scheme. Those appointed, who were not under the</p>	Grade of Retd. Executive & equivalent	Compensation /Honorarium (Rs./month)	Retired Chairman/Directors	Rs. 1,50,000/-	Retired E-9 grade executive	Rs. 1,20,000/-	Retired E-8 grade executive	Rs. 1,05,000/-	Retired E-7 grade executive	Rs. 90,000/-	Retired E-6 grade executive	Rs. 75,000/-	Retired E-5 grade executive	Rs. 60,000/-	Retired E-4 grade executive	Rs. 52,500/-	Retired E-3 grade executive	Rs. 45,000/-	Retired E-2 grade executive	Rs. 37,500/-	For X Class Cities	For Y Class Cities	For Z Class Cities	24% of Consolidated Pay per month	16% of Consolidated Pay per month	8 % of Consolidated Pay per month
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		<p>roll of CIL, will be given the same coverage of benefit, if they are not covered under any post retiral medical scheme.</p> <p>(vi) Leave: The Advisor shall be entitled for paid leave of 15 days in every six months spell in addition to the paid holidays in the establishment. The paid leave shall be regulated as per the provisions of EL (Earned Leave) applicable to the executive cadre employees under the CIL Executive Leave Rules. However, the paid leave admissible as above is not encashable. The accumulated leave shall stand lapsed on the expiry of each period of engagement of Advisor.</p> <p>(vii) TA/DA and other boarding/ lodging charges shall be payable as per entitlement applicable to the existing executives of equal grades whenever tours are undertaken for the jobs related to assignment.</p>
8.	Terms & Conditions	<p>(a) The selected Advisor (Envt & Forest) would be stationed at NCL(HQ), Singrauli and will be reporting to the Director (Technical/P&P) NCL.</p> <p>(b) The engagement of Advisor (Envt & Forest) shall be subject to Medical Fitness to be certified by the Company's Medical Officer.</p> <p>(c) Notice period for termination of contract will be one month's notice or consolidated compensation amount from either side.</p> <p>(d) The Advisor will maintain all information/ documents/ materials gathered during the course of the engagement in strict confidence. They will not copy or make notes of such information/ documents except in conjunction with the work for the Company. They will not divulge to anyone outside the Company or use any of the information/ documents/ materials gathered during the course of engagement for their own or anyone else's benefit, either during or after the terms of engagement with the Company. The aforesaid obligation shall also apply to proprietary/ confidential information/ documents of third parties received by them or the company in the normal course of the engagement with the Company.</p> <p>The Advisor shall, while demitting the office, handover all information/ documents/ materials (in soft/ hard format) under their possession, during the engagement period, to the concerned HOD</p> <p>(e) Vigilance/ Departmental Clearances – The rules of</p>

		<p>promotion on the matter of Vigilance/ Departmental/ Safety clearances shall hold good on the matter of appointments/engagements of retired officials of Coal India Limited.</p> <p>Further, compliance to circular No. 07/05/21 dated 03.06.2021 of Central Vigilance Commission to be made regarding procedure for obtaining Vigilance clearance before engaging retired officials other than that of Coal India Limited.</p> <p>(f) Tax - In case payment of GST is required, then the same shall be reimbursed on production of proof of such payment.</p> <p>(g) Performance Review- The value addition by the Advisor will be reviewed on the parameters as mentioned in Nature of Work by the Management and on being found satisfactory, approval for further extension may be granted as provided under CIL's Policy.</p> <p>(h) Joining on appointment – The Advisor is required to join within 15 days of the offer of engagement or in exceptional circumstances, as approved by the concerned Functional Director. In the event of failure to join within the stipulated period, the offer of engagement shall stand withdrawn automatically.</p> <p>(i) Prohibition on other Full time engagement - Advisor shall not accept any full time appointment or post, whether advisory or administrative, in any other firm or company during the period of their engagement with CIL and its subsidiaries.</p> <p>(g) Other Terms and Conditions will be as per CIL's policy in vogue.</p>
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The Application Form can be downloaded from NCL's website www.nclcil.in under the caption "**Career-> Recruitment**".

Cutoff date for the eligibility will be 21.09.2022.

Interested candidates fulfilling the above criteria may submit their resume along with following (self attested) documents:

1. Proof of Age (Matriculation Certificate).
2. Superannuation Notice.
3. Certificates of Qualification.
4. Details of Experience & Promotion.
5. Certificate of scale of pay.

These documents along with Application Format must reach in the office of "General Manager (Personnel-EE), NCL, Post – Singrauli, Distt-Singrauli (MP) PIN-486889" latest by **21.09.2022 by 5.00 PM** by Registered Post/ Speed Post or through email on gme.ncl@coalindia.in.

The applicant should super scribe "Application for the post of Full Time Advisor (Envt & Forest) NCL" on the envelope. In case of Application through E-mail "Application for the post of Full Time Advisor (Envt & Forest) NCL" should be mentioned in the subject.

Following important points may also be noted:

- (i) Applications received after 21.09.2022, 5.00 PM office/email of General Manager (Personnel-EE), NCL, Post – Singrauli, Distt-Singrauli (MP) PIN-486889 will not be considered and company will not be responsible for any postal delay/lost in transit in submission on application within specified time.
- (ii) NCL reserves the right to change the number of vacancies and cancel/restrict/modify/alter the engagement process, if required, without issuing any further notice or assigning any reason thereof. Any modifications/amendments, if any, in this notification will be given in NCL website only.
- (iii) All correspondence with the candidates shall be made as per his/her address given in the application. However, important information will also be available at NCL's website. NCL reserves the right to shortlist candidates for personal talk for the selection of the post of Full Time Advisor (Envt & Forest). No T.A. will be paid to any candidate for appearing in personal talk.


(S. S. Hassan) 31.08.2022

General Manager (Personnel)
Northern Coalfields Limited
Singrauli

Distribution:

1. Director(T/O & Pers)/Director(T/P&P), NCL
2. CVO, NCL
3. TS to Director(P&IR), CIL, Kolkata
4. TS to CMD, NCL
5. TS to Director(T/O & Pers)/Director(T/P&P), NCL
6. All GM(P-EE)/HOD(P-EE) - CIL/MCL/ECL/BCCL/CCL/SECL/WCL/CMPDIL/NEC – For wide circulation in their Subsidiary Company
7. All GMs/HODs, NCL HQ
8. All GMs of Areas/Units, NCL.

9. CMS I/c NCL
10. GM(System) /HOD(System) – CIL/MCL/ECL/BCCL/CCL/SECL/WCL/CMPDIL/NEC - With a request for uploading of Notification on Company's website.
11. Dy. Manager(P-EE)-II NCL(HQ)
12. All Notice Boards, NCL HQ.

Copy for kind information to:
CMD, NCL

APPLICATION FORMAT

**FOR THE POST OF FULL TIME ADVISOR(Envt & Forest) IN NORTHERN COALFIELDS LIMITED,
SINGRAULI**

- 1 Name (in block letter):
- 2 Designation (at the time of retirement):
- 3 Father/Husband's Name:
- 4 Present address for communication:
- 5 Contact Number:
- 6 Email ID:
- 7 Permanent address:
- 8 Caste- Gen/SC/ST/OBC:
- 9 Date of Birth :
- 10 Date of Superannuation with
Superannuation Notice No.:
- 11 Educational qualification:

12. Experience details:

S. No.	Name of Company/department with details	Details of Posting (Designation, Place of posting)	Period of Work		Nature of Work
			From	TO	

13. Detail of employment before superannuation:

Name of Organisation/ Deptt.	Last Post Held	Grade	Basic Pay with Grade Pay(where applicable)	Discipline	Period of last post held	Remark

14. Special Achievement (if any):

15. Details of any Vigilance/Departmental/Safety/Court/Police case (if pending):

16. Any other Information relevant to the post:

Declaration

I, _____ (Name), hereby certify that the details furnished by me in point no. 1 to point 16 are true to the best of my knowledge and belief.

Signature of the Candidate with date

List of Enclosures: