


<p><b>ईस्टर्नकोलफील्ड्सलिमिटेड</b>  (कोल इंडिया का एक अभिन्न अंग)  अध्यक्ष-सह-प्रबंध निदेशक का कार्यालय  सांकतोड़िया, पत्रालय -डिसेरगढ़,  जिला -पश्चिम बर्धमान, पश्चिम बंगाल-713333-  अधिकारी स्थापना विभाग  सी .आइ .एन -.U10101WB1975GOI030295  वेबसाइट -<a href="http://www.easterncoal.nic.in">www.easterncoal.nic.in</a>  एक ISO 9001,ISO 14001 &amp; OHSAS 18001 प्रमाणित संगठन</p>		<p><b>EASTERN COALFIELDS LIMITED</b>  (A subsidiary of Coal India Limited)  Office of the Chairman-cum-Managing Director  Sanctoria, P.O.: Dishergarh,  Dist.-Paschim Bardhman, West Bengal-713333  Executive Establishment Department  CIN-U10101WB1975GOI030295  Website- <a href="http://www.easterncoal.nic.in">www.easterncoal.nic.in</a>  An ISO 9001,ISO 14001 &amp; OHSAS 18001 Certified  ComPany</p>
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Reference No.: ECL/C-5(D)/EE/Advisor-Engmt/ Markt. &Sales/ 303

Date: 09.02.2021

**EASTERN COALFIELDS LIMITED**

**Notification for engagement of full time Advisor (Marketing & Sales) in ECL on contract basis as per CIL's policy for availing services of the retired CMDs/ Directors/ Sr. Level Executives, etc. as full time/ part time Advisors.**

Eastern Coalfields Limited (A Subsidiary of Coal India Limited) invites application for engagement of Advisor(Marketing & Sales) from retired executives of Marketing & Sales Discipline in E-6/E-7/E-8 grades from PSUs/autonomous organizations of Central/State Govts., Officers of Class-C & above of Central/State Govts. (Non-Clerical) on contractual basis for an initial period of One (01) year. The contract may be extended for another year or till attainment of age of 65 years, whichever is earlier, depending upon requirement and satisfactory performance and fulfillment of norms as per Policy. VRS optees will not be considered.

<b>No. of posts</b>	01 (One)							
<b>Maximum age limit</b>	Not more than 64 years as on 09.02.2021							
<b>Nature of work</b>	<p>The role of Advisor, with respect to the specified discipline, will broadly include-</p> <ol style="list-style-type: none"> <li>Contributing towards plan and execution of new schemes and project.</li> <li>Contributing in overcoming major constraints &amp; bottleneck faced by departments of the domain they are engaged for.</li> <li>Identifying the “areas of improvement” in the domain and to suggest the way out.</li> <li>Identifying non-value adding activities that may be eliminated and to advice on the gainful alternative deployment of resources that were engaged in such non-value adding activities.</li> <li>Capacity building of the department for being self-reliant in their respective domain.</li> <li>To come out with innovative ideas to simplify and shorten the process of workflow reasonably to accelerate the pace of obtaining and end result.</li> <li>Taking up specific Task/ Projects, formulating schemes etc. and playing the role of Change Agent in Execution of such Task/Projects.</li> <li>Any other jobs assigned to him/her as per requirement.</li> </ol>							
<b>Remuneration and other benefits</b>	<p>(i) Consolidated Monthly Compensation  Retd. E-6 – Rs.75,000/-, Retd. E-7 – Rs.90,000/-, Retd. E-8- Rs.1,05,000/-.</p> <p>(ii) Conveyance charges: Company shall provide Conveyance for full time Advisors as per availability. However, where conveyance is not provided, they shall be eligible for 5% of consolidated pay per month as conveyance charges.</p> <p>(iii)Accommodation facility: Suitable company’s accommodation shall be provided on availability. However, if company’s accommodation is not available, a consolidated amount will be paid as under:</p> <table border="1" data-bbox="346 1824 1439 1935"> <thead> <tr> <th>For X Class Cities</th> <th>For Y Class Cities</th> <th>For Z Class Cities</th> </tr> </thead> <tbody> <tr> <td>24% of Consolidated Pay per Month</td> <td>16% of Consolidated Pay per Month</td> <td>08% of Consolidated Pay per Month</td> </tr> </tbody> </table> <p>(iv) Mobile sim with CUG facility for all grades.  (iv) Medical, Leave and TA/DA shall be governed as per CIL’s policy.</p>		For X Class Cities	For Y Class Cities	For Z Class Cities	24% of Consolidated Pay per Month	16% of Consolidated Pay per Month	08% of Consolidated Pay per Month
For X Class Cities	For Y Class Cities	For Z Class Cities						
24% of Consolidated Pay per Month	16% of Consolidated Pay per Month	08% of Consolidated Pay per Month						

5	<p><b>Terms &amp; Conditions</b></p> <p>The selected advisors would be stationed at any of the HQ.Estb./areas of Eastern Coalfields Limited.</p> <p>a) The engagement of Advisor shall be subject to Medical fitness to be certified by Company Medical Officer.</p> <p>b) Notice Period for termination of contract – one month’s notice or consolidated compensation amount from either side.</p> <p>c) The Advisors will maintain all information/ documents/ materials gathered during the course of the engagement in strict confidence. They will not copy or make notes of such information/ documents except in conjunction with the work for the Company. They will not divulge to anyone outside the Company or use any of the information/ documents/ materials gathered during the course of engagement for their own or anyone else’s benefits, either during or after the terms of engagement with the Company. The aforesaid obligation shall also apply to proprietary/ confidential information/ documents of third parties received by them or the Company in the normal course of the engagement with the Company. The Advisors shall, while demitting the Office, handover all information/ documents/ materials (in soft/ hard format) under their possession, during the engagement period, to the concerned HoD.</p> <p>d) Tax – In case payment of GST is required, then the same shall be reimbursed on production of proof of such payment.</p> <p>e) Other terms and conditions will be as per CIL’s policy in vogue.</p>
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The Application Forms can be downloaded from ECL’s website [www.easterncoal.gov.in](http://www.easterncoal.gov.in) under the caption “**Recruitment Notices**” & also from CIL’s website [www.coalindia.in](http://www.coalindia.in) under the caption “**Career with CIL**”. Interested candidates fulfilling the above criteria may submit their resume along with following (self-attested) documents:

1. Proof of age(Matriculation Certificate)
2. Superannuation notice
3. Certificates of qualification.

These documents alongwith application format should reach the office of GM (EE), ECL, Sanctoria, P.S. Dishergarh, Pin-713333, Burdwan (W.B.) latest by **19<sup>th</sup> February 2021** by Registered post/Speed Post or through email on [hodee.ecl@coalindia.in](mailto:hodee.ecl@coalindia.in).

**Following important points may also be noted:**

- i. Applications received after **19<sup>th</sup> February 2021** will not be considered and the company will not be responsible for any postal delay/loss in transit in submission on application within specified time.
- ii. ECL reserves the right to change the number of vacancies and cancel/restrict/modify/alter the engagement process, if required, without issuing any further notice or assigning any reason thereof. Any modifications/amendments, if any, in this notification will be given in ECL website only.
- iii. All correspondence with the candidates shall be made as per his address, given in the application. However, important information will also be available at ECL’s website.
- iv. ECL reserves the right to shortlist candidates for interview/selection process. No T.A will be paid to any candidate for appearing in interview/selection process.

  
 9.2.2021  
**Dy. General Manager (P/EE)**  
**Eastern Coalfields Limited**

**APPLICATION FORMAT**

**For the Post of Advisor (Marketing & Sales) in Eastern Coalfields Limited**

1. Name(in block letter):
2. EIS No.(if retired from CIL):
3. Father's Name:
4. Present address for communication:
5. Contact No. a) Telephone :  
b) Mobile:
6. E-mail ID:
7. Permanent Address:
8. Caste(Gen/SC/ST/OBC):
9. Date of Birth:
10. Educational Qualification:
11. Experience:
12. Details as prescribed below:

Name of Organisation /Deptt.	Last Post Held	Grade	Basic Pay with Grade Pay( <b>where applicable</b> )	Discipline	Period of last post held	Remark

13. Special Achievement(If any):
14. Details of any Departmental Case or Court Case (if pending):
15. Superannuation Notice No. & Date:
16. Any Other Information relevant to the post:

**Signature of the candidate with date**

List of Enclosures: