



**CCL**  
A Mircroton Company

## सेंट्रल कोलफील्ड्स लिमिटेड

(भारत सरकार का एक उपक्रम)

विक्रय एवं विपणन विभाग

दरभंगा हाउस, रांची 834 029

**CENTRAL COALFIELDS LIMITED**

(Govt. of India Undertaking)

Sales & Marketing Department

DARBHANGA HOUSE, RANCHI

Telephone: 0651-2360369 Fax: 0651-2360369 Website: [www.centralcoalfields.in](http://www.centralcoalfields.in)

e-mail: [ksasnm.ccl@coalindia.in](mailto:ksasnm.ccl@coalindia.in)

CCL/HQ/C-4/22-23/1659

### :: Notice ::

**Sub: Deposition of fresh bank mandates (maximum two Banks) for processing refunds, if any.**

This is for kind information to all consumers that CCL has successfully migrated to SAP system. In order to streamline the Master data of consumers, Bank account details are required to be updated in SAP system and to enable the smooth processing of refunds to the consumers.

For the same consumers are required to submit fresh Bank mandate along with the cancelled cheque in the prescribed format enclosed herewith at Annexure I to the CSC Section of M&S department on priority basis. Consumers can declare the Bank account details for maximum up to 2 Bank accounts. All the Bank mandates shall be submitted to CSC section within 7 days of issuance of this notice.

**In case of non submission of bank mandates, CCL would not be responsible for delay in refund.**

Encl: As above

*Anpa*  
24/08/2011  
Sr. Manager (M&S-CSC)

Copy to:

- 1) DT(Oprn.), CCL, Ranchi
- 2) GM (Sales), CCL, Ranchi
- 2) GM (Systems), CCL, Ranchi: Request to kindly arrange to upload on CCL website.
- 3) All Section Head, M&S Deptt, CCL, Ranchi

Notice Board:

- 1) CSC Section, M&S Deptt., CCL, Ranchi
- 2) M&S Deptt, CCL, Ranchi



ANNEXURE - I

**CENTRAL COALFIELDS LIMITED**  
( A Subsidiary Of Coal India Limited )  
Sales & Marketing Division, DARBHANGA HOUSE  
RANCHI - 834 001 (JHARKHAND)

**FORMAT FOR DECLARATION OF BANK DETAILS FOR PAYMENT OF COAL VALUE THROUGH RTGS/NEFT**

**A- CUSTOMER DETAILS**

<b>1. NAME OF THE CUSTOMER :</b>	
<b>2. C.C.L. REGISTRATION NO:</b>	
<b>3. M.S.T.C. REGISTRATION NO :</b>	
<b>4. M.J. REGISTRATION NO:</b>	

**B - BANK PARTICULARS**

**5. BANK -1**

<b>(I) NAME OF BENEFICIARY :</b>	
<b>(II) NAME OF BANK :</b>	
<b>(III) NAME OF BRANCH :</b>	
<b>(IV) BANK ACCOUNT NUMBER :</b>	
<b>(V) I.F.S.C. CODE OF BRANCH :</b>	
<b>(VI) M.I.C.R. CODE OF BRANCH :</b>	

**BANK CERTIFICATION**

It is certified that above mentioned beneficiary holds a bank account no..... with our branch and the Bank particulars mentioned above are correct.

**(AUTHORISED SIGNATORY)**

Authorisation No :

Name :

Official Stamp :

**6. BANK -2**

<b>(I) NAME OF BENEFICIARY :</b>	
<b>(II) NAME OF BANK :</b>	
<b>(III) NAME OF BRANCH :</b>	
<b>(IV) BANK ACCOUNT NUMBER :</b>	
<b>(V) I.F.S.C. CODE OF BRANCH :</b>	
<b>(VI) M.I.C.R. CODE OF BRANCH :</b>	

**BANK CERTIFICATION**

It is certified that above mentioned beneficiary holds a bank account no..... with our branch and the Bank particulars mentioned above are correct.

**(AUTHORISED SIGNATORY)**

Authorisation No :

Name :

Official Stamp :



I/We hereby declare that the particulars given are correct and undertake that all payments of coal value to CSC, CCL, Ranchi shall be made through the above two bank accounts only failing which my transaction will be liable to be rejected and for which CCL shall not be responsible. I/We will not hold the Company responsible for any incorrect / incomplete information given above.

Date:

(AUTHORISED SIGNATORY)

Name :

Enclosure :

Official Stamp :

1. Notorised Photo Copy of MSTC and MJn ID Card
2. Cancelled Cheques in respect of each of the banks.

**N.B. 1. The referred Banks MUST be RTGS compliant.**

**2. The FSA customers need not fill sl.no. 3 & 4 of "A-Customer Details".**

**3. The inward Bank Mandate as above shall not be allowed to be changed within One (1) year of filing.**