CENTRAL COALFIELDS LIMITED
OFFICE OF THE STAFF OFFICER (P&A)
CCL, B&K AREA

QUOTATION DOCUMENT

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CENTRAL COALFIELDS LIMITED,
OFFICE OF THE STAFF OFFICER(P&A),
GM UNIT, CCL, B&K AREA

Ref. No. SO(P&A)/KG/Tender/2018-19/311

Date: - 11 .02.2019.

NOTICE INVITING TENDER

Notice Inviting Quotation: 08 OF 17-18

Sealed quotation in two parts are invited from reputed, experienced and bonafide contractor for the works detailed as below:-

Sl. No	Name of work	Estimated cost	Earnest money	Period of completion (In Days)
1.	**Pesticides spray (Anti Mosquito) in Regional Store, Jarangdih for the period of 10 (Ten) Months.**	**1,45,000.00**	**1850.00**	**10 (Ten) Months**

1. **Earnest Money:**

The Earnest Money should be deposited in shape of Bank Draft and drawn in favour of "**CCL, B&K Area**", payable at **SBI, Phusro Bazar**,**BTPS,Bokaro Colliery** Branch issued by nationalized Bank and its date of issuance should be on or after the date of issue of NIQ. The earnest money of the unsuccessful bidder shall be refundable as promptly as possible and shall bear no interest. No Bid will be accepted unless accompanied by requites earnest money deposit as stated above.

2. **Eligibility criteria to qualify for the award of contract:-**

a). The intending tenderer must have in its name as a prime contractor experience of having successfully completed similar works during last 7(seven) years ending last day of Month previous to the one in which bid application are invited (i.e. eligibility period) should be either of the following:-

Three similar completed works each costing not less than the amount equal to 40% of the estimated cost OR

Two similar completed works each costing not less than the amount equal to 50% of the estimated cost OR

One similar completed work costing not less than the amount to 80% of the estimated cost.

In all the above cases while considering the value of completed works .the full value of completed work be considered whether or not of the date of commencement is within the said seven Years period.

In cases the bidder is not prime contractor but a sub – contractor, the bidders experience as sub- contractor will be taken into account if the contract in support of qualification is a sub-contract in compliance with the provision of such sub-contract in the original contract awarded to Prime contractor.

The intending bidder must submit documentary evidence in support of above in the form of Completion certificate including value and period of work, work-order/ TDS certificate/Bill of

quantity be submitted during clarification, if any,(iii) In case of sub-contractor, suitable document as per provision above.

Similar nature of the work shall mean:" Pesticids spray works"

Working experience of only Govt. /Govt owned organization would be reckoned.

(b)Average annual financial turnover of **CIVIL WORK** during the Last 3(three) years, ending 31st march of the previous financial year should be a least 30% of the estimated cost. The intending tenderer must be submit documentary evidence in support of 5 (a) & (b) above in the form of certified copy of work order completion, payment certificates/Vouchers payment has been made. Financial turn over and cost of completed works of previous works shall be given a weight age of 5% per year (average annual rate of inflation) to bring them at current price Level, while evaluating the qualification requirement and bid assessment of the bidders**.**

3. **Availability of Bid document: -**Quotation documents including terms and conditions of work, is available in our office and can be collected from there from **14.02.2018 to 20.02.2019** during office hours. Quotation document can also be downloaded from the CCL website (www.centralcoalfields.in) during above mentioned period. There is no application fee.
4. The validity of tenders shall be 120 days from the date of submission of price bid or revised price bid ,if any

5. **General Instruction for submission of Bid and Opening of Bid:** The technical bid (i.e pre-qualification bid) shall form part-I of the quotation and shall be put in one envelope super scribing as "Technical Bid", the price bid shall be form Part-II of the quotation & shall be put in another envelope super scribing as Price Bid and case receipt of "EMD" shall in a third envelop super scribing as "EMD". All these three envelopes shall then be put in big envelope and all the envelopes shall be sealed dropping the complete envelope in the tender box. The envelope shall clearly contain the name of work, NIQ No. and address of the bidder and shall be duly authenticated.

6. Following document are required to be submitted with the tender:-
    a. Constitution/Legal status of the bidder including place of registration and principle place of business e.g partnership deed containing name of partners and memorandum & Articles of association with certificate of incorporation containing name of the bidder, affidavit in case of proprietary firm .
    b. Power of attorney in the case the tender is signed by an authorized representative of the tender.
    c. Photocopy of PAN card either of the firm or of the individual as the case may be / PAN.
    d. Credentials of satisfactory performance of contract completed with full details of clients location of work, cost & time taken for completion during the period.
    e. Turnover certificate from chartered Accountant or audited balance sheet or suitable acceptable documents.
    f. An undertaking in the format enclosed with quotation documents.
    g. a) GST registered Bidder – GST Registration certificate (i.e GST identification number) issued by appropriate authority.
       b) GST Unregistered Bidder-A Certificate from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder in compliance with the relevant GST rules.
    h. Contractor's bid as per enclosed pro-forma.

i. Authorization of all payment through electronic fund transfer system / RTGS / CBS / intra bank transfer as per format enclosed with quotation document.
j. Letter of bid.

7. All the pages of tender's documents, credentials should be signed by the tenderer including cutting/overwriting if.

8. **Receipt of Bid:** Bids are to be received in sealed covers on dated **21.02.2019 up to 1.00 PM** at the office of SO (P&A), G.M.Unit (B&K) Area . In event of specified date of submission is declared a holiday by employer, the bid will be received up to the appointed time on the next working day**.**

9. **Opening of Bids**: Bid (i.e. part-I & II) will be opened on dated **22.02.2019 at 4.00 PM** at office of SO (P&A),G.M.Unit (B&K) Area, CCL in presence of intending bidder/representatives.

10. **Envelope** No.II- (i.e Part II: Price Bid): This will contain only price bid in terms of percentage above/below the estimated cost.

11. The company is not under any obligation to accept the lowest bid and reserves the right to reject any or all the bids without assigning any person whatever and also to distribute/split up the work and allot the work to more than one bidder or accept the tender in part and not in entirely as it sole discretion.

12. The company reserves the right to extend the date of submission and opening of bid without assigning any reason whatsoever.

13. No subletting of work by the contractor is permissible. Subletting of work in piece rated job in Permissible with the prior approval of the department.

14. The decision of CCL in awarding the work shall be final and cannot be subject to arbitration.
15. Incomplete bid shall be out rightly rejected.

Sd/-
SO (P&A)
GM Unit (B&K)

DISTRIBUTION:

1. The C.V.O., CCL. Ranchi
2. The GM (Civil), CCL, Ranchi.
3. The G.M.(System) CCL, Ranchi
4. The GM, B&K Area.
5. The Staff Officer (Mining) (B&K), Kargali
6. The Staff Officer(P&A),B&K Area,
7. The A.F.M , B&K Area
8. The CGM/GM / BARKA SAYAL/ KUJU/ CHARHI/ RAJRAPPA/KATHARA/ B&K/ PIPARWAR / NK /RAJHARA/ CRS
   BARKAKANA AREA.
9. The Area security officer, B&K Area, with a request to kindly arrange security tender box on above date and time.
10. The Secretary mines and geology Govt. Of Jharkhand, Nepal house, Doranda, Ranchi-834002.
11. Notice board.

Detail of Earnest Money

I/We hereby submitting Earnest Money of Rs…….Vide DD. No……

dated…….

(Signature of Bidder)

Performa for Contractor's BID and Acceptance of BID Condition

To:
CENTRAL COALFIELDS LIMITED
SO (P&A) GM Unit.
B&K Area

Sub : BID for the Work-
NIQ No.: 08 of 2018-19

Dear Sir,

This has reference to above referred bid. I/we have read and examined the conditions of contract, Scope of Work, technical specifications, BOQ and other documents carefully.

I /We am/are pleased to submit our bid for the above work. I/We hereby unconditionally accept the bid conditions and bid documents in its entirety for the above work and agree to abide by and fulfill all terms and conditions and specifications as contained in the bid document.

I/we here by submit all the documents as required to meet the eligibility criteria as per provision of the bid notice/document.

I/We hereby confirm that this bid complies with the Bid validity, Bid security and other documents as required by the Bidding documents.

If any information furnished by me/us towards eligibility criteria of this bid is found to be incorrect at any time, penal action as deemed fit may be taken against me/us for which I/We shall have no claim against CIL/Subsidiary.

Until a formal agreement is prepared and executed, this bid and your subsequent Letter of Acceptance/Work Order shall constitute a binding contract between us and CCL, B&K Area, Coalfields Ltd.

Should this bid be accepted, we agree to furnish Performance Security within 28 days of issue of letter of acceptance and commence the work within 10 days of issue of letter of acceptance. In case of our failure to abide by the said provision CCL ,B&K Area, Coalfields Ltd. shall, without prejudice to any other right or remedy, be at liberty to cancel the letter of acceptance/ award and to forfeit the Earnest Money and also debar us from participating in future tenders for a minimum period 12 months.

Yours faithfully,

Signature of
Bidder In case of JV,
signature of all partners

UNDERTAKING

I, …… , Proprietor/Partner/Legal Attorney/Director/ Accredited Representative of ……. solemnly declare that:

1) I am submitting Bid for the work: - 'Against Bid Notice No. ……. and I offer to execute the work in accordance with all the terms, conditions and provisions of the bid.

2) Myself /Our Partners/Directors don't has/have any relative as employee of in Central Coalfield Limited. (Name of the Company).

3) All information furnished by us in respect of fulfillment of eligibility criteria and qualification information of this Bid is complete, correct and true.

4) All copy of documents, credentials and documents submitted along with this Bid are genuine, authentic, true and valid.

5) I hereby authorize department to seek references / clarifications from our Bankers.

6) I hereby undertake that we shall register and obtain license from the competent authority under the contract labour (Regulation & Abolition Act) as relevant, if applicable.

7) I/We hereby confirm that we have registration with CMPF / EPF Authorities. We shall make necessary payments as required under law.

OR

I/We hereby undertake that we shall take appropriate steps for registration as relevant under CMPF/EPF authority, if applicable. We shall make necessary payments as required under law.

9) None of the partner of the firm has individually or collectively been involved in any criminal offence.

10) I have not been banned or delisted by any Govt., or Quasi Govt. Agencies or PSUs. (In case of JV, all partners are covered)

11) If any information and document submitted is found to be false/ incorrect at any time, department may cancel my/our Bid and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of all dues including Earnest Money and banning/ delisting of our firm and all partners of the firm etc.

12) I declared that there is no condition has been given in the price Bid (Part-II).

Signature of the Bidder

MANDATE FORM FOR ELECTRONIC FUND TRANSFER / INTERNET BANKING PAYMENT.

1. Name of the Bidder
:……
…

2. Address of the Bidder :
……

……

City…… Pin Code……

E-mail Id ……

Permanent Account Number ……..

3. Particulars of Bank:

Bank Name		Branch Name	
Branch Place		Branch City	
Pin Code		Branch Code	
MICR No.			
(Digital Code number appearing on the MICR Band of the cheque supplied by the Bank. Please attach Xerox copy of a cheque of your Bank for ensuring accuracy of the Bank Name, Branch Name and Code Number.			
RTGS CODE			
Account Type	Savings	Current	Cash Credit
Account Number(as appearing in the Cheque Book.			

4. Date from which the mandate should be effective.

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information. I shall not hold Company responsible. I also undertake to advise any change in the particulars of my account to facilitate updation of records for purpose of credit of amount through SBI Net / RTGS transfer/NEFT. I agree to discharge responsibility expected of me as a participant under the scheme. Any bank charges levied by the bank for such e-transfer shall be borne by us.

Place :
Date:

Signature of the Party / Authorized Signatory

Certified that particulars furnished above are correct as per our records.

Banker's Stamp
Date

(Signature of the Authorized official from the Bank)

PART – I OF TENDER

TENDER DOCUMENT ISSUE DETAILS

NAME OF WORK:……..

……..

……..

NIQ No.…… NIQ vide Ref. No.……

Date & Time of Submission of Tender:……

Date & Time of Opening Tender:……

ISSUED TO/SUBIMITTED:

NAME OF TENDERER: ……
POSTAL ADDRESS: ……

……
Mobile No: ……

Sd/-
Staff Officer (P&A)
B&K Area, Kargali

N.B:-.1. The tender should be submitted the list of documents enclosed in their offer along with Total no of Pages of their offer.

2. The tenders should give their complete postal address for making any correspondence, If required.

PART – II OF TENDER

TENDER DOCUMENT ISSUE DETAILS

NAME OF WORK:……..

……..

……..

NIQ No.…… NIQ vide Ref. No.……

Date & Time of Submission of Tender:……

Date & Time of Opening Tender:……

ISSUED TO/SUBIMITTED:

NAME OF TENDERER: ……
POSTAL ADDRESS: ……
……
……

Mobile No:……..

Sd/-
Staff Officer (P&A)
B&K Area, Kargali

N.B:-.1. The tender should be submitted the list of documents enclosed in their offer along with Total no of pages of their offer.

2. The tenders should give their complete postal address for making any correspondence, If required.

PRICE BID(PART-II)

To
The Tender Committee
CCL, B&K Area

Sub:-

Ref.No.-

Dear Sir,

With reference to your above quotation, we are quoting our lowest rate, excluding GST for the subject work after inspection of site and thorough study of the terms & condition of contract as below:---

Particulars	Amount
Estimated cost of the work :	
Quoted Rate of the work (in figures): (Excluding GST)	
Quoted Rate of the work (in words): (Excluding GST)	
Quoted Amount of the work: (Excluding GST)	
Bidder's Category for the GST:	

Signature of the Bidder
With Seal

Bidder Name:

(ANNEXURE-A)

PROFORMA FOR LETTER OF BID TO BE DOWNLOADED BY BIDDER DURING SUBMISSION OF BID OFLINE :

FORMAT OF "Letter of Bid" (for Works & Services Tenders)

LETTER HEAD OF BIDDER

To,
The SO (P&A)
CCL (B&K), Kargali

Sub. : Letter of Bid for the work **"**
Ref. : 1. NIT No.: " 08 of 2018-19"
Ref No.
Dear Sir,

This has reference to above referred bid. I/we have read and examined the conditions of contract, Scope of Work, technical specifications, BOQ and other documents carefully.

I /We am/are pleased to submit our bid for the above work. I/We hereby unconditionally accept the bid conditions and bid documents in its entirety for the above work and agree to abide by and fulfill all terms and conditions and specifications as contained in the bid document.

I/we here by submit all the documents as required to meet the eligibility criteria as per provision of the bid notice/document.

I/We hereby confirm that this bid complies with the Bid validity, Bid security and other documents as required by the Bidding documents.

If any information furnished by me/us towards eligibility criteria of this bid is found to be incorrect at any time, penal action as deemed fit may be taken against me/us for which I/We shall have no claim against CIL/Subsidiary.

Until a formal agreement is prepared and executed, this bid and your subsequent Letter of Acceptance/Work Order shall constitute a binding contract between us and Central Coalfields Ltd.

Should this bid be accepted, we agree to furnish Performance Security within 28 days of issue of letter of acceptance and commence the work within 10 days of issue of letter of acceptance. In case of our failure to abide by the said provision Central Coalfields Ltd. shall, without prejudice to any other right or remedy, be at liberty to cancel the letter of acceptance/ award and to forfeit the Earnest Money and also debar us from participating in future tenders for a minimum period 12 months.

Signed by bidder

Bill of quantity for the work :- **Pesticides spray (Anti Mosquito) in Regional Store, Jarangdih for the period of 10 (Ten) Months**.

SN	Description of work	Qnty	Rate/Unit	Amount
1	D.D.V.P 76% EC (Badal) 76%	08 Ltr.X@ 220/Ltr. For 4 times in a month	1760.00 for one time	7040.00
2	Chlorphy 20% E.C	3.5 Ltr. x@ Rs. 350/Ltr for 4 times in a month	Rs. 1225/- for one time	4900.00
3	One skilled with one non skilled manpower with supervision charge	--	L.S	2560.00
	Total cost for one month			14500.00
	Total cost for 10 months = 10x14500.00			**145000.00**

I/We quote _____% above (In words _____)or _____% below (In words _____) the above estimated cost.

Sd/-

Signature of the tenderer
Name :-
Address :-
Mobile No. :-

Signature of the
SO (P&A), B&K, Kargali